

REQUEST FOR PROPOSAL

RFP NO: 25-06-3731GC

The Navajo Nation Division of General Services (DGS) is seeking qualified suppliers to provide a bid proposal for Heavy Equipment and Machinery.

The proposal shall include one (1) original and three (3) duplicate copies of the following:

1. Fee Schedule in its own sealed envelope inside the bid packet. Clearly indicate “FEE SCHEDULE” on the sealed envelope.

The proposer who submits the best proposal in terms of best quality and lowest cost on the specified materials will be selected. Adherence to the bid instructions is paramount, otherwise, the bid will be disqualified for non-compliance.

The proposal shall be delivered, in person, in a sealed envelope to:

“2025 DGS Machinery”
RFP #: 25-06-3731GC – DO NOT OPEN”
Attn: Shawnevan Dale, Division Director
Division of General Services
ADMINISTRATION BUILDING #1-2nd FLOOR
Window Rock Blvd., Window Rock, Arizona 86515

OR EXPEDITED MAIL TO:

Division of General Services
Attn: Shawnevan Dale, Division Director
Administration Building #1-Second Floor
2559 Indian Route 100
Window Rock, Arizona 86515
“2025 DGS Machinery”
RFP #: 25-06-3731GC – DO NOT OPEN”

Bid documents and supplemental information (if applicable) regarding the project is available online at www.nnooc.org link: Purchasing. If there are any questions regarding this Request for Proposal call Shawnevan Dale at (928) 871-6311 or email at sdale@navajo-nsn.gov.

Then Navajo Nation reserves the right to reject any and all proposals not within the projected budget and may elect to award the contract not solely on the bid amount but the bidder's qualification. The due date for the proposal is **June 16, 2025**, at **5:00 pm**, MST.

INSTRUCTIONS TO BIDDERS AND GENERAL INFORMATION

SCOPE OF WORK

Equipment must be new. Pricing shall include equipment, warranty, sales tax, freight, discounts, etc. Shipping and delivery are to the Navajo Nation Facility Maintenance Department in Fort Defiance, Arizona.

Delivery shall be made within 120 days after a purchase order has been issued. Specifications regarding warranty on materials shall be included in the proposal.

The Navajo Nation is not responsible for any “Down Time” including late delivery of materials, any act of negligence on the supplier's part, and any unforeseen occurrence. These are not billable to the Navajo Nation and will not be considered for payment.

SPECIFICATIONS

See Attached Specifications.

CONDITIONS GOVERNING THE INVITATIONS FOR BIDS

Must be an authorized and fully certified licensed dealership that meets all the standards and qualifications of the vehicle manufacturers. Since the Navajo Nation is a Sovereign government, all contracts entered shall comply with all Navajo Nation laws, rules, and regulations as well as applicable federal laws, rules, and regulations.

AWARD OF BID – REJECTION OF BID

The DGS reserves the right to accept bids all or in part. At the time of acceptance, the DGS also reserves the right to increase or decrease quantities of any item at the same price bid. The DGS reserves the right to reject any or all bids or to accept any bid that in its judgment will be in the best interest of the general public. It is the intention to award the contract to the lowest responsible bidder best meeting the requirement.

PREFERENCE OF NAVAJO AND INDIAN-OWNED BUSINESS

Preference for Navajo and Indian-owned businesses will be given under the Navajo Nation Business Opportunity Act, 5 NNC §201 et. Seq. and the Navajo Nation Procurement Act 12 NNC §303. Certification of Navajo Owned Business will be assured by a certificate held by the Navajo Business Regulatory Department.

NAVAJO NATION SALES TAXES

All work performed within the territorial jurisdiction of the Navajo Nation is subject to the six percent (6%) Navajo Sales TAX. 24 N.N.C §601 et. Seq. The Navajo Nation shall withhold from each payment to the “CONTRACTOR” 6% of the total invoice amount associated with work performed within the Navajo Nation. This account reflects the Navajo Sales Tax due on such invoice amount. This 6% shall be transferred to the Office of the Navajo Tax Commission as a payment of the tax on behalf of the “CONTRACTOR”.

BID INSTRUCTIONS

All bid proposals shall be submitted in a sealed envelope, marked, and addressed as follows:

“2024 DGS Machinery”
RFP #: 25-06-3731GC – DO NOT OPEN”

The name and address of the bidding firm should be shown in the upper left-hand corner of the envelope.

EVALUATION AND CRITERIA

Each bid must be accompanied by a letter of transmittal. The letter of transmittal shall contain the following:

1. Provide Statements of Qualifications (If Applicable).
2. Identify the name, title, and telephone numbers of the person authorized to negotiate on behalf of the organization.
3. Certified licensed dealership that meets all standards and qualifications.
4. Navajo Preference Certificate of Eligibility issued by the Navajo Business Regulatory Department.
5. Required Insurance documents, i.e. Certificate of Liability Insurance.
6. Completed and signed W-9 Form.
7. Completed and signed Navajo Nation Certification Regarding Debarment and Suspension.

The following point criteria will be used by the bid committee in the selection process for contract award. Proposals will be evaluated to determine the best vendor.

EVALUATION CRITERIA	POINTS
<i>Priority 1 or 2 Vendor</i> a. Priority 1 Vendor (10 pts) b. Priority 2 Vendor (5 pts) c. Non-priority Vendor (0 pts)	0-10
<i>Bid Organization</i> a. Typed proposal on 8-1/2” x 11” paper b. Binding and Indexing c. One Original bid with 3 copies	5
<i>Letter of Transmittal</i> a. Provide Statement of Qualifications b. Identifying individual(s) as specified above c. Provide completed and signed documents, Certificate of General Liability, NN Debarment and Suspension, and W-9 Form.	15
<i>Conditions Governing the Invitation for Bids</i> Must be an authorized and fully certified licensed dealership that meets all the standards and qualifications.	10
<i>Proposed Cost</i> a. Equipment	60

b. Warranty	
c. Extended warranty (with cost/without cost)	
d. Availability	
Total Possible Maximum Score	90-100

SCHEDULE OF ACTIVITIES

DEADLINE

1.	Public Advertisement	June 9, 2025
2.	Proposals Submissions DUE	June 16, 2025
3.	Bid Opening	June 17, 2025 @ 3pm (MDST)

AVAILABILITY OF BID DOCUMENTS

Bid Proposal documents are available on the website at www.nnooc.org and at the Navajo Nation Division of General Services located at the Administration Building #1-2nd Floor, Window Rock, Boulevard, Window Rock, Arizona 86515 between the hours of 8:00 A.M. and 5:00 P.M. (MST) Monday through Friday. For more information, contact *Shawnevan Dale, Division Director* at (928) 871-6311.

PROPOSAL SUBMISSION

Sealed bid proposals shall be submitted to the Navajo Nation Division of General Services, Administration Building #1-Second Floor, 2559 Indian Route 100, Window Rock, Arizona 86515 before 5:00 p.m. on June 16, 2025. Respondents who are expedited mailing their proposals should allow sufficient time for expedited mail delivery to ensure receipt by the time specified. Late proposals will not be accepted.

BID OPENING

The Bid Opening meeting is scheduled for June 17, 2025 @ 3:00 pm. The location will be at the Division of General Services, Window Rock, AZ 86515.

WITHDRAWAL OF BID

No bid proposal shall be withdrawn for 60 calendar days after the opening of the bid without the consent of the owner.

DEVIATIONS

All specifications listed are intended to be preferred design and performance. Where deviations from the specification are necessary, the bidder will render equivalent reliability or performance. If there is insufficient room for detailing deviation, please indicate “see deviation” and attach, clearly indicating the bullet number on any such attachments. Failure to detail all such deviations will provide a basis for rejection of the entire proposal. Substantial deviations will not be considered.

SPECIFICATIONS

2025 Skytrak 8042 Telehandler Forklift **(With Standard Carriage-50")**

Performance

Rated Capacity	8,000-lb / 3,629-kg
Maximum Lift Height	42-ft 4-in / 12.9-m
Load at Max Height	6,000-lb / 2,722-kg
Maximum Forward Reach	29-ft 6-in / 9.0-m
Load at Max Reach	1,600-lb / 726-kg
Frame Leveling	10 Degrees
Lift Speed (Boom Retracted) Up	15.5 sec
Lift Speed (Boom Retracted) Down	12.3 sec
Boom Speed Extended	14.6 sec
Boom Speed Retracted	12 sec
Top Travel Speed (4-Speed)	15 mph / 24.1 km/h
Drawbar Pull (Loaded)	15,062-lb / 67-kN
Outside Turning Radius	12-ft 10-in / 3.9-m
Operating Weight	21,200-lb / 9,616-kg

Engine

Make and Model	Deutz TCD2.9 L4
No. of Cylinders	4
Displacement	177 cu in / 2.9 L
Gross Power Basic	74 hp / 55 kW @ 2,400 rpm
Maximum Torque @ 1600 rpm	221lb-ft / 300 Nm
Fuel Tank Capacity	28 gal / 106 L

Transmission

Hydrostatic 1-speed forward and 1-speed reverse

Axles

Full-time planetary 4-wheel drive.
Oscillating rear axle with Stabil-Trak system.

Brakes

Hydraulically actuated inboard wet disc brakes with inching feature.
Emergency brake.

Tires

Standard	370/75-28 Pneumatic
Optional	Foam-Filled, Solid, Turf , Non-marking (Pneumatic or Foam-Filled) , 15.5-25 Pneumatic

Cab

✦ Adjustable suspension seat with retractable seat belt	✦ Integrated arm rest	✦ Rear view mirrors
✦ Certified ROPS/FOPS structure	✦ High visibility seatbelt	✦ Single joystick controls
✦ ClearSky Smart Fleet™ Hardware (CS550)	✦ LED Motion / Amber Beacon (CS550)	

Steering 4-Wheel

Power steering.
Operator selectable 4-wheel circle, 4-wheel crab, 2-wheel front.

Instruments

✦ Fuel gauge	✦ Large LCD Display for Diagnostics	✦ Temperature gauge
✦ Hourmeter	✦ Tachometer	✦ Speedometer

Hydraulic System-Implement

Capacity	38 gal / 143 L
Gear Pump.	
Max. Auxiliary Flow to Boom Head	21.1 gpm / 80 lpm
Variable flow, load sensitive hydraulic system.	

CAT® 302 CR Mini Excavator

ENGINE	HYDRAULICS
Cat C1.1 Engine (U.S. EPA Tier 4 Final/EU Stage V) Automatic Engine Idle Automatic Engine Shutdown Automatic Two Speed Travel Fuel Water Separator Power on Demand (not available in all regions) Variable Displacement Piston Pump Load Sensing/Flow Sharing Hydraulics	Smart Tech Electronic Pump Accumulator Automatic Swing Brake Auxiliary Hydraulic Lines One and Two Way Auxiliary Flow Continuous Auxiliary Flow Auxiliary Line Quick Disconnects
OPERATOR ENVIRONMENT	UNDERCARRIAGE
Tilt-up Canopy or Tilt-Up Cab Top Guard ISO 10262:1998 Level I ROPS - ISO 12117-2:2008 TOPS - ISO 12117:1997 95% 3.4 psi Machine 2-Point Lifting Stick Steer Mode Travel Cruise Control Control Pattern Changer (optional in some regions) Adjustable Wrist Rests Washable Floor Mat Travel Pedals and Hand Levers Machine Security Machine Security - Standard Key with Pass Code Fabric Suspension Seat (Cab only) Vinyl Suspension Seat (Canopy only) Hydraulic Lockout – All Controls Retractable High Visibility Seat Belt (75 mm/3 in) Coat Hook Cup Holder Storage Pocket Skylight Mounting Bosses for Front Signaling/Warning Horn Interior Light (Cab only)	Expandable Undercarriage Rubber Belt (250 mm/10 in wide) Dozer Blade Dozer Blade Float Hydraulic Track Adjusters Tie Downs on Track Frame
	BOOM, STICK AND LINKAGES
	One Piece Boom (1850 mm/73 in) Standard Stick (960 mm/37.8 in) Front Shovel Capable Front Shovel Capable - Pin-On Thumb Ready (not available in all regions) Certified Lifting Eye (optional in some regions)
	ELECTRICAL
	12 Volt Battery Software (machine and monitor) Maintenance Free Battery Signaling/Warning Horn 12 Volt Power Socket

<p>Boom Light, Halogen</p> <p>Utility Space for Mobile Phone</p> <p>Next Generation Color LCD Monitor (IP66)</p> <ul style="list-style-type: none"> - Fuel Level and Coolant Temperature Gauges - Maintenance and Machine Monitoring - Performance and Machine Adjustments - Numeric Security Code - Multiple Languages - Hour Meter with Wake Up Switch 	
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TOTAL MACHINERY: 2 (1 item each).

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
requester. Do not
send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See <i>Specific Instructions</i> on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/>	
	5 Address (number, street, and apt. or suite no.). See instructions.	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number	
	- -
or	
Employer identification number	
	-

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign
Here**

Signature of
U.S. person

Date

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

**NAVAJO NATION CERTIFICATION
Regarding Debarment, Suspension, and
Contracting Eligibility**

1. Applicant entity acknowledges that to the best of its knowledge that the Applicant entity, either in its present form or in any identifiable capacity, has not, in accordance with 12 N.N.C. § 361:
 - A. Been convicted of the commission of criminal offenses incident to obtaining or attempting to obtain a public or private contract or subcontract, or in the performance of any such contract or subcontract;
 - B. Been convicted of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or other offenses indicating a lack of business integrity or honesty, which currently, seriously, and directly affect responsibility as a Navajo Nation contractor;
 - C. Been convicted under antitrust statutes arising out of the submission of bids or proposals;
 - D. Violated contract provisions, including:
 - i. Deliberate failure, without good cause, to perform in accordance with the contract specifications or within the time limit provided in the contract,
 - ii. A recent record of failure to perform or of unsatisfactory performance with the terms of any contract, or
 - iii. Any other cause so serious and compelling as to affect responsibility as a Navajo Nation contractor, including debarment by another governmental entity.
2. Applicant acknowledges that if the Navajo Nation determines that the executed Certification provided herein is untrue or not wholly accurate, it shall be grounds for the Navajo Nation to terminate the contract and pursue other legal remedies, at the Navajo Nation's discretion.
3. Applicant certifies to the best of its knowledge that it is eligible to do business with the

Navajo Nation, in its present form or in any other identifiable capacity, pursuant to 12 N.N.C. § 1501 and 5 N.N.C. § 301. Applicant also acknowledges that per 12 N.N.C. § 1505, it will not be eligible to contract with the Navajo Nation if deemed ineligible by the appropriate department or entity of the Navajo Nation which receives the Applicant's request for consideration for a business opportunity.

Applicant Name

Name of individual signing on Applicant's behalf (print)

Applicant Address

Title of individual signing on Applicant's behalf

Applicant Address

Signature of individual signing on Applicant's behalf

Applicant Address

Date